

BYLAWS

Article I. NAME

The name of this corporation shall be the South Carolina Registry of Interpreters for the Deaf (SC RID).

Article II. OBJECTIVES

As an Affiliate Chapter of the Registry of Interpreters for the Deaf (RID), it is the mission of the SC RID to provide state and local forums and an organization structure for the continued growth and development of the profession of interpretation and transliteration. As a professional association for interpreters in South Carolina, SC RID serves as an essential arena for its members in their pursuit of excellence. SC RID endeavors to:

- Promote the standardization and uniformity of the quality of interpreting services in South Carolina;
- Provide an open forum for discussion of issues pertinent to sign language interpreters and consumer groups in South Carolina;
- Advocate for and provide professional development opportunities;
- Encourage accreditation of sign language interpreters; and
- Support the development of programs designed to facilitate the education and training of interpreters.

Article III. MEMBERSHIP

Section 1 Categories of Membership

(A) Voting Members are members in good standing of both SC RID and RID and are voting members of RID who may vote in any and all matters open to membership vote.

(B) Non-voting Members are members in good standing of SC RID who are not members of RID.

(C) Supporting Members are non-voting members who are not associated with the field of interpreting and transliterating, but support the goals and objectives of SC RID.

(D) Organizational Members are non-voting, non-person entities that support the goals and objectives of SC RID.

Section 2 Eligibility

- A. Application for Membership: Those interested in membership must complete and submit application online or by mail to the appropriate Board member.
- B. Annual Dues: The SC RID Board of Directors has the authority to fix and/or amend the amount of annual dues as they deem appropriate.
- C. A member who has paid the established annual dues for the current membership year shall be considered a member in good standing.
- D. Membership year is defined as the period from July 1-June 30th.
- E. Renewal of Membership: The Board shall, thirty (30) days prior to the end of the membership year, remind members of the process for renewal. Annual dues shall be paid by each member, directly to the corporation. Members whose dues are NOT received and paid by July 31st for that membership year shall be considered delinquent and renewal shall be subject to a late fee.

Section 3 Voting Rights and Requirements

- A. Voting Members in good standing shall have one vote in all matters open to membership vote.
- (B) Non-voting, Supporting and Organizational Members shall not be permitted to vote on any matters.
- (C) SC RID does not issue or honor proxies.

Section 4 Termination of Membership

- A. Suspension or expulsion for cause: Any member whose membership is suspended or revoked for cause by the SC RID Board of Directors, the National Grievance Committee and/or the National Review Board of RID will automatically be suspended or expelled from the Chapter until such time as membership can be reinstated.
- B. Non-payment of dues: Failure to pay annual dues by July 31st of that membership year shall result in termination of membership.
- C. Resignation: Any member may resign before the expiration of membership by surrendering their membership card to the Board of Directors. Resignation invalidates all rights and privileges of Chapter membership. Membership dues are non-refundable and the resigning member will remain culpable for any and all accrued dues or charges unpaid.

- D. Appeals: Suspension or revocation of membership may be appealed to the SC RID Board of Directors of this Chapter.

Section 5 Reinstatement

- A. Reinstatement following Suspension or Expulsion for Cause: Upon notice of reinstatement of membership from the SC RID Board of Directors, a former member may apply for reinstatement.
- B. Reinstatement Following Termination for Non-Payment of Dues or Resignation: Upon reapplication for membership and payment of annual dues for the current year, a member shall be reinstated.
- C. Application for Reinstatement: A former member who satisfies the requirements of reinstatement may make application by submitting an application form and fees, membership shall be reinstated and all rights and privileges shall resume. A late fee will be assessed for all membership dues considered delinquent.

Section 6 Transfer of Membership

Chapter membership is non-transferable.

Section 7 Change of Membership Category

Members may change their membership status by contacting the Board and paying any and all fees at time of request.

Article IV. DIRECTORS

Section 1 Composition of Executive Officers

The Executive officers shall be comprised of President, Vice President, Secretary, Treasurer, and two (2) Members-At-Large, one of whom shall serve as the Interpreter Training Program (ITP) Liaison.

Section 2 Composition of SC RID Board of Directors

The SC RID Board of Directors shall be comprised of the Executive officers, and one representative from the SCAD. In addition, the Immediate Past President may serve as a non-voting ex-officio member of the SC RID Board of directors for one year.

Section 3 Powers and Limitations

- A. Powers

1. To prescribe officers powers and duties consistent with law, the Articles of Incorporation, and these Bylaws; and fix their compensation.
2. To conduct, manage, and control the affairs and business of the affiliate chapter and to make rules and regulations consistent with the law, the Articles of Incorporation and these Bylaws.
3. To borrow money or incur indebtedness for the purposes of the corporation and for that purpose to cause to be executed and delivered, in the corporate name, bonds, debentures, deeds of trust, mortgages, pledges or other evidence of debts.
4. To establish/abolish liaisons with other organizations.
5. Impeachment: if an officer is unable to fulfill his/her duties, the majority of the Board of Directors have the authority to question and/or remove the officer.

B. Limitations

1. Directors shall not concurrently serve as an elected officer on the National board of Directors or RID.

Section 4 Duties

A. General Duties

1. To perform any and all duties imposed on them by law, the Articles of Incorporation, these Bylaws, or as directed by the membership.
2. To adopt a corporate logo, and to prescribe the form of membership cards.
3. To approve an annual budget for the maintenance and operation of this corporation.

B. Executive Officers

1. President:
The President shall:
 - a. Have general supervision and direction of the affairs of the corporation, and other duties as may be prescribed by the Board or the membership.
 - b. Appoint any committees, including standing, special and/or ad hoc, composed of voting members in good standing.
 - c. Have shared signature responsibility with the Treasurer for signing checks and warrants for the withdrawal of corporate funds.
 - d. Set the agenda and conduct all Board meetings, the Annual Conference business meetings(s), and any special meetings of the membership.
2. Vice President
The Vice President shall:
 - a. In the absence of the President, perform all duties of the President and in so acting, shall all the powers of the President.
 - b. Have other powers and duties as prescribed by the Board and/or membership.

3. Secretary

The Secretary shall:

- a. Keep a full and accurate record of proceedings of the Board and annual and/or special business meetings of the membership.
- b. Make service of such notices as may be necessary or proper.
- c. Maintain the records of the corporation.
- d. Provide periodic reports to the membership on the actions of the Board.
- e. Handle all official correspondence of the corporation.
- f. Have other powers and duties as prescribed by the Board and/or membership.

4. Treasurer

The Treasurer shall:

- a. Supervise the receipt and safekeeping of all funds of the corporation and deposit them in the bank or banks that may be designated by the Board.
- b. Have shared signature responsibility with the President for signing checks and warrants for the withdrawal of corporate funds.
- c. Have other powers and duties as prescribed by the Board and/or the membership.

5. The Members At Large (one of whom shall be an ITP Liaison)

The Members At Large shall:

- a. Assist local area representatives with the coordination of activities and communication in and among regions.
- b. Have other powers and duties as prescribed by the Board and/or the membership.

Section 5 Qualifications

- A. Each officer serving on the SC RID Board of Directors of the corporation must be a member of SC RID as well as a member of RID, Inc.
- B. The SC RID President and Vice President must be a certified member of RID in good standing at the time of candidacy and during their term of office.
- C. Each officer shall have been a member of SC RID for a period of at least one year at the time of election.
- D. The ITP Liaison must be a student in an interpreter training program at the time of election.

Section 6 Terms of Office

- A. Terms of office for the President, Vice President, Treasurer, Secretary, and Members At Large, shall be two years.
- B. Terms shall commence on July 1st of the election year.

Section 7 Nominations and Elections

- A. The President, Vice President, Treasurer, Secretary, and Members At Large, shall be elected in even numbered years.
- B. A call for nominations shall be made to the membership no less than thirty (30) days prior to the election.
- C. Members seeking election must be voting members in good standing of SC RID, and be nominated by voting members in good standing of SC RID.
- D. Officers shall be elected by voting members of SC RID.

Section 8 Vacancies

- A. Vacancies on the SC RID Board of Directors shall occur upon resignation, removal, or death of any Officer, or when the number of Board positions is increased by amendments to these Bylaws or the Charter of the corporation.
- B. Resignation: Any Officer may resign upon giving at least two-weeks prior written notice to the President or Secretary.
- C. Appointment to fill a vacancy: Any vacancy occurring on the Board may be filled by the affirmative vote of a majority of the remaining directors. Individuals appointed to fill a vacancy shall be appointed for the remainder of the term of their predecessor.
- D. A SC RID Officer who does not attend three (3) consecutive regularly scheduled Board meetings shall be considered resigned.

Section 9 Meeting of Directors

- A. The SC RID Board of Directors shall meet at least four (4) times annually on dates and at locations selected by the Board.
- B. The agenda of Board meetings will be prepared by the President and distributed to the Board members at least one week prior to the meeting.
- C. Meetings of the Board shall be presided over by the President or, in absence of the President, by the Vice President. In the event that neither the President nor Vice President are present and providing that a majority of the remaining members are in attendance, a Chairperson may be chosen by those members.
- D. The Secretary shall act as recording secretary at all meetings of the Board. In the Secretary's absence, the Presiding Officer shall appoint a person as acting recording secretary for the meeting.

- E. All Board meetings will be open to the membership and/or visitors, unless otherwise designated as such by the Officers of SC RID.
- F. Interpreters: Board meetings will be interpreted upon request. Requests for interpreters must be placed at least two (2) weeks prior to the meeting date. Requests placed less than two (2) weeks before the meeting will be honored, if possible, but not guaranteed.
- G. Any meeting, regular or special, with a majority of the Board present may be held by conference call or other technology.

Section 10 Quorum

A majority of the Directors shall constitute a quorum for the transaction of business at any meeting of the board. Should fewer than a majority of Directors attend a Board meeting, the meeting will be adjourned and rescheduled.

Section 11 Compensation

- A. The members of the Board of Directors of SC RID shall have no compensation for their services as Directors.
- B. The Directors may be reimbursed by SC RID for reasonable expenses incurred for the purpose of doing SC RID business.

Article V. COMMITTEES

- A. Upon the Board of Director's approval, the President shall appoint and charge any committees, including standing, special and/or adhoc, composed of voting members in good standing. A majority of the entire committee shall constitute a quorum.
- B. Standing: The number of standing committees will vary depending on the needs of SC RID. They shall be appointed by the President when deemed necessary, or be discontinued when deemed no longer necessary by a majority decision of the Board.
- C. Special/Ad Hoc: Shall be appointed by the President when deemed necessary to carry on the work of the affiliate chapter. Committees will serve until the assigned task(s) is completed, or when deemed no longer necessary by a majority decision of the Board.
- D. Vacancies: Upon the board of Director's approval, the President shall appoint individuals who are voting members in good standing to fill committee vacancies.

Article VI. MEETINGS OF MEMBERS

Section 1 Annual Conference

- A. An annual conference shall be held for the purpose of providing an opportunity for professional development of the members, to conduct necessary business of SC RID, and/or to provide a forum for the exchange of information among the members and the general public on/about the profession of interpreting.
- B. Notice of the meeting shall be given to the members no less than forty-five (45) days prior to the date scheduled.
- C. Upon the Board of Director's approval, the President shall appoint and charge a conference chair person(s) who will be responsible for planning the event.
- D. Conduct of Meetings: Unless otherwise directed by the members, all meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.
- E. Quorum: A quorum at any given meeting shall be at least three (3) SC RID Officers and a majority of members attending the conference.

Section 2 Special Meetings

Special meetings of the members may be called at any time by the Board, or by a written petition of not less than fifteen (15) voting members. Written notice of the time and place of special meetings shall be given at least thirty (30) days prior to meeting.

Section 3 Place of Meetings

The Board may designate any place within 50 miles of South Carolina as the place of meeting for any annual or special meeting.

Article VII. FEES, DUES AND ASSESSMENTS

- A. In order to remain in good standing, a member must pay annual dues in the amounts to be fixed by the SC RID Board of Directors.

Article VIII. FISCAL YEAR OF THE CORPORATION

The fiscal year of the corporation shall begin on the first day of July and end on the thirtieth day of June.

Article IX. AMENDMENT

The Bylaws may be amended or repealed by approval of two-thirds of the eligible voting members in attendance and voting during a regular, annual, or special meeting of the

membership, or by Mail Referendum with sixty days prior notice. Amendments must be reviewed and approved by the Bylaws Committee prior to voting, or in the absence of a Bylaws Committee, by the SC RID Board of Directors.

Article X. PARLIAMENTARY PROCEDURE

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern this Chapter in all cases to which they are applicable and consistent with these Bylaws and any special ruled of order the Registry of Interpreters for the Deaf (RID) corporation may adopt.

Article XI. DISSOLUTION

In the event of dissolution, the residual assets of the organization will be turned over to one or more organizations which themselves are exempt as organizations described in sections 501(c)(3) and 170(c)(2) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future law, or to the Federal, State or local government for exclusive public purpose. Notwithstanding any other provision of these articles, this corporation will not carry on any other activities no permitted to be carried on by (a) a corporation exempt from Federal income tax under section 501(c)(3) of the Internal Revenue code of 1954 or the corresponding provision of any future United States Internal Revenue law or (b) a corporation, contributions, to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 or any other corresponding provision of any future United States Internal revenue law.

Ratified: November 2000
October 2005

Amended: March 2008
March 2011